

EXAMPLE ONLY

23rd February 2015

Dear Parents / Carer

YEAR 2 SHUGBOROUGH VISIT

As part of the History curriculum, we are organising an Educational Visit for Year 2 children to Shugborough Hall. All the children will have a guided tour of the Servant's Quarters/Museum and experience a Victorian Schoolroom which is brought to life by a costumed guide who acts out the discipline and routine of a Victorian school day. Children will also experience the life of a kitchen maid in the Estate kitchen, taking on cleaning chores and helping to cook biscuits on the range (the lifestyles of the aristocracy are discussed, including the types of food eaten, how it was served and meal times).

The cost of the visit is £14.00 per child which includes the cost of admission, two activities and the tour (£8.00) and travel (£6.00). Children will be travelling in a 70 seater coach equipped with seatbelts. Please pay for this visit on ParentPay at your earliest convenience either online using your ParentPay account or by taking this individually barcoded letter to a local PayPoint store i.e. Codsall Co-op, News Express in Codsall Square, Birches Bridge Petrol Station or The Spar in Bilbrook.

The children will not need spending money as there will be no opportunity to visit the shop. However, Children will need to take a packed lunch and as all children in Year 2 are now entitled to free school meals, you may like to order a school packed lunch for them to take with them. Please indicate on the attached consent form whether your child will require a school packed lunch or will be bringing their own from home. (If providing a packed lunch please discuss what Victorians may have had (no packets) and try to adapt your child's lunch for this day. The consent form should be returned to school by Friday 13th March 2015 at the latest in order that arrangements can be confirmed.

If your child has any special medical or other needs, please also indicate this on the consent form and speak with their class teacher so that health and safety considerations can be made.

Thank you for supporting our endeavours to bring history alive for our children

Yours sincerely,

Mrs C Richards  
Year 2 teaching staff

Mrs T Evans

Mrs J Sollom

**NB.**

Parents paying in cash via PayPoint should present their child's individually barcoded letter with payment. If the original is lost please either download a copy from your child's parentpay account or request one from the office. If assistance is needed in setting up a ParentPay account online please enquire at the office.