



Staffing Structure and Roles and Responsibilities for Wrap Around Care at St Nicholas First School

These are the procedures which will be followed by all staff in the event of an incident at Early Nics, Little Nic and Extra Nics.

Behaviour Incident

A child is causing low level behaviour disturbances.

The child is spoken to by WAC staff and child settles following the rules of the session.

The child is spoken to by WAC staff and child continues ignoring the rules of the session.

The child is spoken to by most senior member of WAC team – Mrs Ordidge / Miss Sullivan.

The child continues to show behavioural disturbances.

The child's class teacher is informed of the behaviour shown in WAC. The class teacher decides whether parents should be informed.

A member of SLT is informed if the behaviour is on-going.