

At Little Nics children can have a nutritious meal from the school kitchen or bring in a packed lunch from home. They sit and eat together with the staff in the school hall followed by a short informal play session. The children participate in an appropriate range of EYFS activities and are integrated into the afternoon Nursery session.

### Behaviour

The school reserves the right to remove this facility from any child who does not follow the rules and expectations of the facility. Parents will be notified of concerns as they arise through a 3 stage system.

1. Raising a concern / issue
2. Persistent concerns / issues
3. No longer allowed to attend the facility.

### Policies

Childcare provision follows all relevant school policies for:

- Child Protection and Safeguarding
- Health and Safety
- First Aid and Medical
- Behaviour and Discipline
- Anti Bullying
- Equal Opportunities and Anti Racism
- SEN and Inclusion
- Physical Intervention
- Early Years Foundation Stage (EYFS)
- Complaints

## St Nicholas CE First School

# EARLY NICS

# LITTLE NICS

# EXTRA NICS



# WRAP AROUND CARE

St Nicholas First School, Belvide Gardens, Codsall, WV8 1AN

Tel: 01902 842998

Email: [lindsey.richards@st-nicholas.staffs.sch.uk](mailto:lindsey.richards@st-nicholas.staffs.sch.uk)

We offer childcare before and after school for any children who attend St Nicholas First School.

Monday to Friday 7.30am to 8.45am

3.30pm to 6.00pm

We also offer wrap around care for Nursery children at "Little Nics"

Monday to Friday 12.30am to 3.30pm

### Prices

Early Nics	7.30—8.45am	£4.00 includes cereal or toast and a drink
Little Nics	11.45—12.30pm	Lunch Care £4.00
	12.30—3.30pm	£12.00 £2.20 for a hot school lunch
Extra Nics	3.30—4.30pm	£4.00
	3.30—5.30 pm	£8.00
	3.30—6.00pm	£9.00

### Registration

All parents / carers who wish to use the childcare facilities should first complete a registration form in full with all details required. Payment must be made in advance in order to secure a place.

### Signing in / out

Before and after school parents should enter through the rear hall doors or Nursery entrance as advised. All children must be signed in on arrival (Early Nics) and out again at the end of the session at the after school club. Any changes to expected arrangements for attendance or collection must be communicated to the school office by 4pm on 01902 842998. Wrap around children are signed in at the start of the morning session.

### Late Collection

If you are late collecting your child after 6.00pm there will be a late payment charge of £5 per 15 minutes late.

If more than 5 mins late into the next time bracket e.g the parent has paid for care from 3.30-4.30pm and arrives at 4.40pm to collect then they are eligible for the next price bracket fee e.g £8.00 and would be charged the extra £4.00 as a penalty.

### Staffing

All staff involved with childcare provision are appropriately trained and qualified:

Assistant Headteacher in charge: Miss Sally Pugh

Jessica Ordidge	NVQ 3 or equivalent	Early Nics
Tom Mills	NVQ 3 + Sports Coach Asst	Early Nics / Extra Nics
Jackie Round	NVQ 3 or equivalent	Early Nics
Victoria Gillies	BA Hons / NVQ 3 completion	Early Nics
	March 2019	
Debbie Wilson	Catering assistant	Early Nics
Kate Sullivan	NVQ 3 or equivalent	Little Nics/Extra Nics
Sarah Madeley	NVQ 3 or equivalent	Little Nics
Lisa Dhani	NVQ 3 or equivalent	Little Nics
Georgia Brookes	NVQ 2 or equivalent	Little Nics/Extra Nics
Emily Hughes	NVQ 3 or equivalent	Little Nics
Tracey Keyworth	NVQ 3 or equivalent / Forest School Qualified	Little Nics
Jodie Griffiths	NVQ 3 or equivalent	Little Nics
Kim Holt	NVQ 3 or equivalent	Extra Nics

### Activities

In the after school club all children take part in a range of well planned and varied activities, including the use of our outdoor areas if the weather permits. Please ensure they have suitable outdoor coats for sessions.

