

5th January 2018

Dear Parent/Carer,

Important information – Admission to Nursery Class September 2018

Thank you for your interest in a place for your child at St Nicholas First School Nursery. We are able to offer either 15 hours of provision or 30 hours according to eligibility. Eligibility for the 30 hours childcare can be found online at <https://childcare-support.tax.service.gov.uk/par/app/applynow>.

Applications for admission to St Nicholas First School Nursery must be made, **direct to school**, between Monday 8th January 2018 and Thursday 29th March 2018 on the attached Nursery Application Form. If you have not previously returned a school registration form there is one attached. Please complete this together with the Application form and return both forms to the school office together with your child's birth certificate and a proof of address i.e. council tax letter or utility bill showing your name and address. If brought to the office the identity documents will be checked and returned to you otherwise a photocopy will be fine.

Places will be allocated in accordance with the admissions criteria as set out on our school website.

www.st-nicholas.staffs.sch.uk

Parents Information

Admissions

St Nicholas Admission Arrangements 2018/19

Offer letters will be posted on 27th April 2018 and successful applicants will also be sent a Parental Declaration Form; Nursery Session Preference form and Wrap Around Care booklets and booking forms. These forms must be returned to school by Tuesday 8th May 2018 to indicate acceptance of the place and to enable the nursery sessions & any wraparound care to be allocated.

Parents offered a place at St Nicholas First School Nursery will receive a letter advising whether their child has been allocated a morning or afternoon Nursery place, and confirmation of 30 hour childcare if required, by the last week in May 2018. The letter will also advise dates for the Nursery Parents' Induction Meeting and 'taster sessions' for your child during the Summer term.

May I remind parents that admission to our school Nursery class does not automatically grant a pupil a place the following year for full-time education in the school's Reception class. Likewise, parents wishing to make other pre-school provision are most welcome to stay on our registration list for Reception. Please note that Applications for Reception 2019/20 should be made online direct to Staffordshire County Council. Information on the Reception admissions process can be found on Staffordshire County Council's website at www.staffordshire.gov.uk/admissions

We look forward to receiving your child's application form & supporting documents. If you need any further advice please do not hesitate to contact the school office.

Kind Regards

Miss J Parker
Headteacher

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